Last updated 5ᵗʰ September 2017

Printable version of the Curtin APA 6ᵗʰ Referencing Guide.

Elements of a Reference

What is a DOI?

Publication details

Reference Formats

Author variations

No author

Single author

2 authors

3-5 authors

6-7 authors

8 or more authors

Different authors, same surname

Multiple authors

Multiple works-same author, different year

Multiple works-same author, same year

Multiple works-same lead author plus other authors, same year

"With" reference

Authors citing other authors

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Reference Formats

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Instagram

Twitter

Other sources

Bible and other classic works

Brochure, Fact sheet, Pamphlet

Computer software

Data set

Mobile apps

Personal Communication

Reports (Nongovernment orgs)

Books

Book
In-text citation (Fleer, 2015, p. 5)   OR   Fleer (2015, p. 5) claimed that .... **Reference list** Fleer, M. (2015). *Science for children*. Cambridge, UK: Cambridge University Press.

eBook
In-text citation (Bull, 2015, p.5) OR Bull (2015, p. 5) claimed … **Reference list** Bull, M. (2015). *Punishment and sentencing: Risk, rehabilitation and restitution*. Retrieved from http://CURTIN.eblib.com.au/patron/FullRecord.aspx?p=1985996 ❖ For eBooks, supply DOI where available. Do not use Retrieved from. The DOI can be expressed as either doi:10.1037/rmh0000008 or http://dx.doi.org/10.1037/rmh0000008   Make sure however that you are consistent and use the same format throughout the reference list. ❖ If no DOI use Retrieved from followed by the URL

Book review
In-text citation (Robbins, 2011)   OR   Lamphere (2005) critiques a recently written biography... **Reference List** Robbins, M. (2011). Conservation biology [Review of the book *The American bird conservancy guide to bird conservation*, by D. J. Lebbin, M. J. Parr & G. H. Fenwick]. *The Quarterly Review of Biology*, *86*(4), 343-344. http://dx.doi.org/10.1086/662504 Lamphere, L. (2005). Out of the shadows: Reclaiming the contributions of Ruth Landes [Review of the book *Ruth Landes: A life in anthropology* by S. Cole]. *Current Anthropology, 46*, 485-486. ❖ If the review is untitled, use the material in brackets as the title; retain the brackets to indicate that the material is a description of form and content, not a title. ❖ Identify the type of medium being reviewed in brackets (book, motion picture, television program, etc.). ❖ If the reviewed item is a film, DVD, or other media, include the year of release after the title of the work, separated by a comma.

Chapter in edited book
In-text citation (Petermann, 2015, p. 75) **Reference list** Petermann, E. (2015). Monster mash-ups: Features of the horror musical. In L. Piatti-Farnell & D. L. Brien (Eds.), *New directions in 21st century gothic: The gothic compass* (pp. 71-83). New York, NY: Taylor and Francis.

Chapter in edited eBook

In-text citation

(Petermann, 2015, p. 75)

Reference list

Petermann, E. (2015). Monster mash-ups: Features of the horror musical. In L. Piatti-Farnell & D. L. Brien (Eds.), *New directions in 21st century gothic: The gothic compass* (pp. 71-83). Retrieved from http://curtin.eblib.com.au.dbgw.lis.curtin.edu.au/patron/FullRecord.aspx?p=2034030

- ❖ Use DOI where available, or in the absence of a DOI use URL
- ❖ Where a DOI is assigned do not include Retrieved from

Chapter in a book series

In-text citation

(Strong & Uhrbrock, 1923)   OR   Strong and Uhrbrock (1923)

Reference list – Electronic book (eBook)

Strong, E. K., Jr., & Uhrbrock, R. S. (1923). Bibliography on job analysis. In L. Outhwaite (Series Ed.), *Personnel Research Series: Vol. 1. Job analysis and the curriculum* (pp. 140-146). doi: 10.1037/10762-000

- ❖ Chapter author (year). Chapter title. In series editors (Series Eds.), Series title: Vol. # Book title (pp. x-xi) doi/url
- ❖ Use DOI where available. The DOI can be expressed as either doi:10.1037/rmh0000008 or Retrieved from http://dx.doi.org/10.1037/rmh0000008
- ❖ If no DOI use Retrieved from followed by the URL

Conference paper- print

In-text citation

(Meyers, 2008)

Reference list

Meyers, D. L. (2008). *Some thoughts on non-horizontal merger enforcement*. In B. E. Hawk (Ed.), Annual proceedings of the Fordham Competition Law Institute: International Antitrust Law and Policy (pp. 165-186). Huntington, NY: Juris.

- ❖ For conference proceedings published as a book - treat like a book or book chapter.
- ❖ For conference proceedings published regularly (in a journal) - treat like a journal article.

Conference paper - electronic

In-text citation

As discussed by Novak and Verber (2015)…

Reference list

Novak, D., & Verber, D. (2015). *Assessment of the influence caused by random events within a real-time strategy game engine on a game bot gameplay*. Paper presented at the 8th Annual International Conference on Computer Games, Multimedia and Allied Technology, Singapore. http://dx.doi.org/10.5176/2251-1679_CGAT15.27

> ❖ For online proceedings, replace publisher and location details with DOI where available, or the URL in the absence of DOI.

Dictionary or Encyclopedia - print

In-text citation

The Quick reference dictionary for occupational therapy (2015, p. 19) defined it as …

Reference list

Jacobs, K., & Simon, L. (Eds). (2015). *Quick reference dictionary for occupational therapy* (6th ed.). Thorofare, NJ: Slack Incorporated.

> ❖ For editions other than the first, enter the edition number after the title e.g. (6th ed.)
> ❖ For multi-volume works, add the volume numbers after the edition e.g. (6th ed., Vols. 1-10, p. 23).

Dictionary or Encyclopedia- electronic

In-text citation

The Encyclopedia of computational neuroscience (2015, p. 19) defined it as …

Reference list

Jaeger, D., & Jung, R. (Eds.). (2015). *Encyclopedia of computational neuroscience*. Retrieved from http://dx.doi.org/10.1007/978-1-4614-6675-8

> ❖ For eBooks, supply DOI where available. In the absence of a DOI use the URL and include Retrieved from before the URL

Different book editions

In text citations

Doyle, MacGregor, and McEachern (2015)   OR   (Merriam-Webster's collegiate dictionary, 2005)

Reference list

Doyle, T., MacGregor, S., & McEachern, D. (2015). *Environment and politics* (4th ed.). Milton Park, UK: Routledge.

Merriam-Webster's collegiate dictionary (11th ed.). (2005). Springfield, MA: Merriam Webster.

Coleman, J. C. (2011). *The nature of adolescence* (4th ed.). Retrieved from http://www.curtin.eblib.com.au.dbgw.lis.curtin.edu.au/patron

> ❖ An edition number is placed after the title of the work - this is not necessary for a first edition
> ❖ For an eBook, add the DOI or in the absence of a DOI use the URL and include Retrieved from before the URL
> ❖

Thesis book

In-text citation

(Frame, 2015, p. 23)

Reference list

Frame, T. R. (Ed.). (2015). *Moral injury: Unseen wounds in an age of barbarism.* Sydney, NSW: UNSW Press.

- ❖ For any resource with an editor instead of an author, add (Ed.). after the name of the editor in the reference list
- ❖ If more than one editor use (Eds.)

Editor – electronic book

In-text citation

(Gandy, 2014)

Reference list

Gandy, J. (Ed.). (2014). *Manual of dietetic practice* (5th ed.). Retrieved from http://reader.eblib.com.au.dbgw.lis.curtin.edu.au/

- ❖ For any resource with an editor instead of an author, add (Ed.). after the name of the editor in the reference list
- ❖ If more than one editor use (Eds.)

Thesis - unpublished

In-text citation

According to McMillan (2015, p. 6)...   OR   McMillan (2015, p. 6)

Reference list

McMillan, K. (2015). *Contemporary art & un-forgetting* (Unpublished doctoral dissertation). Retrieved from http://link.library.curtin.edu.au/p?cur_digitool_dc228427

- ❖ Use the terminology used on the thesis itself e.g. doctoral dissertation or Master's thesis.

Thesis - published

In-text citation

According to Ling (2015, p. 6)…   OR   Ling (2015, p. 6)

Reference list

Ling, J. (2015). *Lords and ladies of the modern age* (Master's thesis). Retrieved from http://search.proquest.com.dbgw.lis.curtin.edu.au

- ❖ Use the terminology used on the thesis itself e.g. doctoral dissertation or Master's thesis

Creative works

Artworks – painting

In-text citation

(Dykema, 2015)

Reference list

Dykema, S. (2015). *Standing together crossing the golden sea* [Painting]. Retrieved from
http://www.ugallery.com/mixed-media-artwork-standing-together-crossing-the-golden-sea

- ❖ Include the location of the work i.e. gallery, otherwise use the URL if accessing online
- ❖ If you refer to a famous painting e.g. "Mona Lisa" a reference is not necessary

Artworks - sculpture

In-text citation

The sculpture by Bazille (1977) is located…

Reference list

Bazille, B. (1977). *Flexible sculpture* [Sculpture]. Canberra, ACT: National Gallery of Australia.

- ❖ Include the location of the work i.e. gallery, otherwise use the URL if accessing online
- ❖ If you refer to a famous painting e.g. "Mona Lisa" a reference is not necessary

Photograph in a book

In-text citation

The photograph of the dancers (Martin, 2013, p. 76)

Reference list

Martin, R. (2013). *Ray Martin's world: A unique view of the world through the lens of Australia's most loved reporter*. Melbourne, VIC: Victory Books.

- ❖ When you only refer to the existence of a photograph, reference as above. If you reproduce/copy the work use the example for a figure
- ❖ When referring to a photograph from a book or journal reference the source where you found it

Photograph on the website

In-text citation

Van Gorder (2015) has photographed light movement in several ways …

Reference list

Van Gorder, D. (2015). *Urban light movement* [Photograph]. Retrieved from
http://www.ugallery.com/photography-urban-light-movement

- ❖ When you only refer to the existence of a photograph, reference as above.
- ❖ If you reproduce/copy the work use the example for a figure.
- ❖ When referring to a photograph from a book or journal reference the source where you found it.

DVD's & Films

In-text citation

(Miller, Mitchell, Voeten, McCarthy, & Lathouris, 2015)

Reference list

Miller, G. (Director, Producer, Writer), Mitchell, D. (Producer), Voeten, P. J. (Producer), McCarthy, B. (Writer), & Lathouris, N. (Writer). (2015). *Mad Max: Fury road* [DVD]. Gold Coast, QLD: Warner Bros. Pictures.

Eastwood, C. (Director, Producer), Lorenz, R. (Producer), Lazar, A. (Producer), Cooper, B. (Producer), Morgan, P. D. (Producer), & Hall, J. (Writer). (2015). *American sniper* [Motion picture]. Hollywood, CA: Warner Bros. Pictures.

- ❖ For 5 authors see Author variations.
- ❖ The word **Author** is used as the publisher when the author and the publisher are the same.
- ❖ Put the format in square brackets.

Speech

In-text citation

Dr. King declared, "I have a dream that one day this nation will rise up and live out the true meaning of its creed" (Smith, 2009).

Obama claimed "I will do whatever it takes to defend the American people" (The White House, Office of the Press Secretary, 2009, March 4).

Reference list

Smith, J. (Ed.). (2009). *Well said! Great speeches in American history*. Washington, DC: E & K Publishing.

The White House, Office of the Press Secretary. (2009, March 4). *Remarks by the president on procurement*. Retrieved from https://www.whitehouse.gov/the-press-office/remarks-president-procurement-3409

- ❖ Reference the source where the speech was published. The speech itself is not referenced.
- ❖ Where the URL may change include a specific date.

Tables

In-text citation

As shown in Table 1, the responses were provided ....   OR   Maslach and Leiter (2008, Table 1, row 3)

Caption below the table

Note. Adapted from "Early Predictors of Job Burnout and Engagement," by C. Maslach, and M. Leiter, 2008, *Journal of Applied Psychology, 93*(3), p. 509. Copyright 2008 by the American Psychological Association.

Reference List

Maslach, C. & Leiter, M. (2008). Early predictors of job burnout and engagement. *Journal of Applied Psychology, 93*(3), 498-512.

- ❖ Title above table - Table X (add title of table).
- ❖ Caption below table - Note. Adapted/Retrieved/Reprinted from "Title of Article," by A. A. Author, B. B. Author, and C. C. Author, year, *Title of Journal, volume*(issue), page(s). Copyright year by publisher.

Television program – single episode in a series

In-text citation

(Jones, Ehrlich, Birmingham, Burke, Harmer, & Le, 2015)

Reference list

Jones, T. (Host), Ehrlich, P. (Panellist), Birmingham, S. (Panellist), Burke, T. (Panellist), Harmer, W. (Panellist), & Le, D. (Panellist). (2015). GST, Gonski, population and diversity [Television series episode]. In P. McEvoy (Executive producer), *Q&A*. Ultimo, NSW: ABC.

- ❖ A single program is called a Television broadcast.
- ❖ Location includes city, state and the network (studio or distributor)
- ❖ Only the title of the series is italicised

Television program – series or single program

In-text citation

(Fowler, 2009)

Reference list

Fowler, C. (Director). (2009). *CBS 2 morning news* [Television series]. Chicago, IL: WBBM.

- ❖ A single program is called a Television broadcast
- ❖ Specify the broadcast date for a single program
- ❖ Location includes city, state and the network (studio or distributor)
- ❖ Only the title of the series is italicised

Figures & Images

- ❖ Figures include images, graphs, charts, maps drawings and photographs

- ❖ Reference as a figure when it is reproduced/copied in your work

- ❖ Reference as the type of image when it is only being referred to in your work

Figure from a journal

In-text citation

(Stahl & Klauer, 2008, Figure 2) OR Figure 2 demonstrates that ...

Caption below the figure

Figure 2. Processing tree model for the simplified conjoint recognition paradigm. Adapted from "A Simplified Conjoint Recognition Paradigm for the Measurement of Gist and Verbatim Memory," by C. Stahl and K. C. Klauer, *Journal of Experimental Psychology: Learning, Memory, and Cognition, 34*, p. 573. Copyright 2008 by the American Psychological Association.

Reference List

Stahl, C., & Klauer, K. C. (2008). A simplified conjoint recognition paradigm for the measurement of gist and verbatim memory. *Journal of Experimental Psychology: Learning, Memory and Cognition, 34*, 570-586.

- ❖ Figures include images, graphs, charts, maps, drawings and photographs. Use either From or Adapted from in the caption
- ❖ Figure no. is your own and the title in the caption is from the source. Number all figures with Arabic numerals (1. 2, 3 etc.) in the order in which they are first mentioned in the text. Do not use suffix letters like A, B or C

Figure from a website

In-text citation *Refer to figures by their number*

Figure X shows that ...

Figure X. A ponderous panda. Reprinted from *National Geographic*, by S. Pradhan. 2016. Retrieved from http://photography.nationalgeographic.com.au/photography/phphp-of-the-day/darjeeling-red-panda/

Reference List

Pradhan, S. (2016). A ponderous panda [Photograph]. Retrieved from
http://photography.nationalgeographic.com.au/photography/photo-of-the-day/darjeeling-red-panda/

- ❖ Figures include images, graphs, charts, maps, drawings and photographs that you have used in your paper. If you only refer to it reference as an image
- ❖ Figure no. is your own and the title in the caption is from the original source. Number all figures with Arabic numbers (1, 2, 3 etc.) in the order in which they are first mentioned in the text. Do not use suffix letters like A, B or C

Image in a book

In-text citation

The photograph "sliding shelves" (Johnson, 2012, p. 28) is an example of...

Reference list

Johnson, A. (2012). *Bookshelf*. New York, NY: Thames & Hudson.

- ❖ Image include graphs, charts, maps, drawings and photographs
- ❖ When you refer to the existence of an image but do not reproduce it yourself in your paper, you just reference as above
- ❖ When you reproduce the image itself, it's a figure and needs a copyright permission statement

Image in a journal

In-text citation

The map "Countries and regions involved in midwifery collaborations" (Dawson, 2014, p. 394) provides data...

Reference list

Dawson, A., Brodie, P., Copeland, F., & Rumsey, M. (2014). Collaborative approaches towards building midwifery capacity in low income countries: A review of experiences. *Midwifery, 30*, 391-402. http://dx.doi.org/10.1016/j.midw.2013.05.009

- ❖ Image include graphs, charts, maps, drawings and photographs
- ❖ When you refer to the existence of an image but do not reproduce it yourself in your paper, you just reference as above
- ❖ When you reproduce the image itself, it's a figure and needs a copyright permission statement

Image from a website

In-text citation

The unusual image of the bat seen on the Australian Museum website is one of 90 species.

Reference list

Australian Museum. (2016). Australian bats. Retrieved from http://australianmuseum.net.au/australian-bats

- ❖ Images include graphs, charts, maps, drawings and photographs
- ❖ Title of the image is not italicised
- ❖ When you refer to the existence of an image but do not reproduce it yourself in your paper, you just reference as above.
- ❖ When you reproduce the image itself, it's a figure and needs a copyright permission statement.

Government sources

Acts of Parliament

In-text citation

The Commonwealth's Building Industry Act (1985, s. 10.4) states that…

For future references omit date

Reference list

Building Industry Act 1985 (Cth) s. 10.4. Retrieved from
http://www.comlaw.gov.au/ComLaw/Legislation/ActCompilation1.nsf/all/search/7C10CB6B67B620F0CA25 6F71004DCD0B

- ❖ The name of the legislation is not italicised
- ❖ If a specific section of the legislation was used, this can be specified ('s.' meaning 'section')
- ❖ Include the jurisdiction of the legislation in brackets (Cth or State)
- ❖ If the legislation is obtained from an electronic source, add a retrieval statement to the reference. It is not necessary to include a print version in the reference list

Australian Bureau of Statistics

In-text citation

(Australian Bureau of Statistics, 2013)   OR

(Australian Bureau of Statistics [ABS], 2013) and for subsequent citations use (ABS, 2013)

Reference list

Australian Bureau of Statistics. (2013). *Census of population and housing: Basic community profile, 2011 third release* (No. 2001.0). Retrieved from http://www.abs.gov.au/ausstats/abs@.nsf/mf/2001.0

- ❖ The word "Author" is used as the publisher when the author and the publisher are the same for print format

Case - print

In-text citation

(*Wong v. Commonwealth*, 2000)

Reference list

Wong v. Commonwealth (2000) 236 CLR 573

- ❖ For Australian court decisions the format is: Name v. Name (Year) Volume number Reporter Abbreviation First Page
- ❖ The format for a United States case is: Name v. Name, Volume Source Page (Court Date)

Case - electronic

In-text citation

(*Shea v. News Ltd.*, 2015)

Reference list

Shea v. News Ltd., (2015) WASC 1. Retrieved from http://www.austlii.edu.au/au/cases/wa/WASC/2015/1.html

- ❖ For Australian court decisions the format is: Name v. Name (Year) Volume number Reporter Abbreviation First Page
- ❖ The format for a United States case is: Name v. Name, Volume Source Page (Court Date)
- ❖ If a case is obtained from an electronic database, add a retrieved statement as for electronic journal articles.

Government report - print

In-text citation

(Ministry of Health, 2006)

Reference list

Ministry of Health. (2006). *Problem gambling intervention services in New Zealand: 2005 service-user statistics* (Monitoring Report No. 8). Wellington, NZ: Author

- ❖ If you used a print version of the report, replace the URL with the location and name of the publisher (see Publication details)
- ❖ If there is a report number, give it in parentheses after the title
- ❖ The author name should reflect what is most prominent on the document as well as identify who it is:

  e.g. Government of Western Australia, Department of Health

Government report - electronic

In-text citation

(Ministry of Education, 2015)

Reference list

Ministry of Education. (2015). *Attendance in New Zealand schools 2014*. Retrieved from https://www.educationcounts.govt.nz/publications/schooling/25sc/2503/attendance-in-new-zealand-schools-2014

- ❖ If you used a print version of the report, replace the URL with the location and name of the publisher (see Publication details)
- ❖ Give the report number in parentheses after the title
- ❖ The author name should reflect what is most prominent on the document as well as identify who it is:

e.g. Government of Western Australia, Department of Health

Patent

In-text citation

(Australian Patent No. AU 2008100919, 2008)   OR U.S. Patent No. 123,445 (1988)

Reference list

Clark, J. M., & McCallum, J. M. (2008). *Method for and composition of excipient suitable for use in herbal formulations and formulations derived therefrom. Australian Patent AU 2008100919*. Retrieved from https://scifinder-cas-org.dbgw.lis.curtin.edu.au/scifinder/view/scifinder/scifinderExplore.jsf

Smith, I. M. (1988). *U.S. Patent No. 123,445*. Washington, DC: U.S. Patent and Trademark Office

- ❖ Year refers to the issue year (not application year)
- ❖ In the reference list entry, include the inventor(s) to whom the patent is issued and the official from which the patent information can be retrieved
- ❖

Standards

In-text citation

(Standards Australia, 2015)

Reference list

Standards Australia. (1961). Industrial wheels and castors (AS 1961 – 1977). Sydney, NSW: Author

Standards Australia. (2015). *Placement and presentation of hand hygiene materials in relation to the basin in healthcare settings* (AS 1071:2015). Retrieved from http://www-saiglobal.com.

- ❖ Include the standard number after the title

Internet

iLecture

In-text citation

(Leaver, 2012)

Reference list

Leaver, T. (2012). *Social media rivers* [iLecture]. Retrieved from
http://echo.ilecture.curtin.edu.au:8080/ess/echo/presentprese/893b5284-ecad-4ad4-8af7-0ad2a1e19e24

Lecture notes

In-text citation

(Richardson, 2015)

Reference list

Richardson, C. (2015). *RDA management powerpoint* [PowerPoint slides]. Retrieved from
   https://lms.curtin.edu.au/bbcswebdav/pid-3704556-dt-content-rid-21756633_1/xid-21756633_1

  ❖ Lecture notes are treated like books if they are published, and as personal communication if they are
     your own notes or unpublished

  ❖ Lecture notes are considered published if they have been copied and distributed in print or on the web
     with the instructor's permission
  ❖ Further information on lecture notes and PowerPoint slides are available on page 31 of the APA Style
     Guide to Electronic References

Podcast

In-text citation

 (Lee & Blake, 2015)

Reference list

Lee, A. (Presenter), & Blake, H. (Presenter). (2015, November 12). *Hamish & Andy* [Audio podcast]. Retrieved
   from http://www.hamishandandy.com/

Dunning, B. (Producer). (2011, January 12). *inFact: Conspiracy theories* [Video podcast]. Retrieved from
    http://itunes.apple.com/

  ❖ The "who" can be a producer, writer or speaker
  ❖ The "Retrieved from" line includes the homepage URL of where you found the podcast, not the full
     URL.

Streaming videos

In-text citation

 (Video Age Productions, 2015)

Reference list

Video Age Productions (Director, Producer). (2015). *The courage to lead: Putting fear in its place* [Streaming
   video]. Retrieved from
   https://www.academicvideostore.com/video/courage-lead-putting-fear-its-place

YouTube

In-text citation

 (Haran, 2015)

Reference list

Haran, B. (2015, May 14). *Why basic research is important - Numberphile* [Video file]. Retrieved from
    https://www.youtube.com/watch?v=6gnsQjPCC78

- ❖ For YouTube if both author and user name are available use the format Author, A. A. [User name]. When the real name is unavailable include only the user name without brackets.
- ❖ Include the date for the YouTube video in the format year, month day.

Webpage - document

In-text citation

(Haigh's Chocolates, 2015)

Reference list

Haigh's Chocolates. (2015). Wedding collection. Retrieved from
http://www.haighschocolates.com.au/gifts/browse/#gifts

- ❖ For multiple pages from the same website your reference list would include a unique reference for each. Differentiate each reference with a, b c after the date. For e.g. (2011a).
- ❖ The title is not italicised.
- ❖ Use paragraph numbers instead of page numbers for html documents.

Webpage document - without author

In-text citation

("All 33 Chile miners", 2010)

Reference list

All 33 Chile miners freed in flawless rescue. (2010). Retrieved from
http://www.msnbc.msn.com/id/39625809/ns/world_news-americas/

- ❖ For multiple pages from the same website your reference list would include a unique reference for each. Differentiate each reference with a, b c after the date. For e.g. (2011a).
- ❖ The title is not italicised. Shorten title in the in-text citation
- ❖ Use paragraph numbers instead of page numbers for html documents

Webpage document – without date

In-text citation

(Royal Institute of British Architects, n.d.)

Reference list

Royal Institute of British Architects. (n.d.). Becoming an architect. Retrieved from
http://www.architecture.com/EducationAndCareersBecomiEducationAndCareersBecomingAnArc.aspx

- ❖ For multiple pages from the same website your reference list would include a unique reference for each. Differentiate each reference with a, b c after the date. For e.g. (2011a).
- ❖ The title is not italicised.
- ❖ Use paragraph numbers instead of page numbers for html documents.

Website

In-text citation

The Department of Health (http://www.health.gov.au/) has travel health information.

Reference list - No reference list entry is required.

- ❖ When citing the whole website (not a specific document from that website) you just provide the URL of the whole website in the in-text citation
- ❖ A website is not a specific document.

Citing multiple pages from the same website
- ❖ If you quote or paraphrase information from individual pages on a website, create a unique reference for each one.
- ❖ When you quote directly from a web page include the paragraph number in lieu of a page number e.g. para 2

Wikipedia

In-text citation

("Ecology", 2016)

Reference list

Ecology. (2016). In *Wikipedia*. Retrieved March 9, 2016, from https://en.wikipedia.org/wiki/Ecology

- ❖ Wikipedia is italicised because it is the name of a reference work
- ❖ The access date is needed because the source material changes over time

Journal Articles

Abstract as original source - electronic

In-text citation

(Tuorila, Palmujoki, Kytö, Törnwall, & Vehkalahti, 2016)

Reference list

Tuorila, H., Palmujoki, I., Kytö, E., Törnwall, O., & Vehkalahti, K. (2016). School meal acceptance depends on the dish, student, and context. *Food Quality and Preference, 46*, 126-136. Abstract retrieved from http://www.scopus.com/record/display.uri?

- ❖ Cite as an electronic journal article. URL should begin with Abstract retrieved from
- ❖ For a print article abstract add [Abstract] after the title

Abstract as original source - print

In-text citation

(Paterson, 2008)

Reference list

Paterson, P. (2008). How well do young offenders with Asperger Syndrome cope in custody?: Two prison case studies [Abstract]. *British Journal of Learning Disabilities, 36,* 54-58.

- ❖ Cite as an electronic journal article. URL should begin with Abstract retrieved from
- ❖ For a print article abstract add [Abstract] after the title

Cochrane Systematic Review

In-text citation

Singh, Kour, and Jayaram (2012, p. 18)   OR   (Singh, Kour, & Jayaram, 2012, p. 18)

Reference list

Singh, J., Kour, K., & Jayaram, M. B. (2012). Acetylcholinesterase inhibitors for schizophrenia. *Cochrane Database of Systematic Reviews*, *2012*(1), 1-101. doi:10.1002/14651858.CD007967.pub2

- ❖ The year of publication is also the volume number

Electronic journal article – with DOI

In-text citation

(Amador & Hu, 2015, p. 3166)

Reference list

Amador, G. J., & Hu, D. L. (2015). Cleanliness is next to godliness: Mechanisms for staying clean. *Journal of Experimental Biology, 218*, 3164-3174. http://dx.doi.org/10.1242/jeb.103937

- ❖ If each issue of a journal begins on page 1, give the issue number in parentheses immediately after the volume number
- ❖ Where the page numbers in the entire volume run consecutively, do not use issue number after the volume number. Only the volume number is italicised and not the issue number. Where there is no volume number, the year can double up as the volume number. It would then be written *2010*(45) with the year in italics to denote it taking the place of the volume number
- ❖ If the article is in .pdf format, cite the page number. If it is in .html format, cite the paragraph number. Page numbers are essential for direct quotes
- ❖ If no DOI use Retrieved from followed by the URL

Electronic journal article – with no DOI

In-text citation

As Robbins (2015) states...

Reference list

Robbins, M. B. (2015). Licensed to game. *Library Journal, 140*(5), 79. Retrieved from http://search.proquest.com/docview/1661796574?accountid=10382

- ❖ If each issue of a journal begins on page 1, give the issue number in parentheses immediately after the volume number
- ❖ Where the page numbers in the entire volume run consecutively, do not use issue number after the volume number. Only the volume number is italicised and not the issue number. Where there is no volume number, the year can double up as the volume number. It would then be written *2010*(45) with the year in italics to denote it taking the place of the volume number
- ❖ If the article is in .pdf format, cite the page number. If it is in .html format, cite the paragraph number. Page numbers are essential for direct quotes
- ❖ If no DOI use Retrieved from followed by the URL

In-press article

In-text citation

(Castle, in press)

Reference list - journal article has already been accepted

Castle, R. (in press). Shadowing a police officer: How to be unobtrusive while solving cases in spectacular fashion. *Professional Writers' Journal.*

❖ As soon as an article is accepted for publication, the status changes to in press and you can include the name of the journal in the reference

In-press article

In-text citation

(Castle, in press)

Reference list – manuscript article has only been submitted and not accepted yet

Castle, R. (2012). *Shadowing a police officer: How to be unobtrusive while solving cases in spectacular fashion*. Manuscript submitted for publication.

❖ If the manuscript has been submitted for publication use the year the manuscript was written (not the year it was submitted) as your date

MIMS drug database

In-text citation

"Panadol" (2012) as listed in MIMS indicates....   OR   The effects of Panadol ("Panadol", 2012)

Reference list

Panadol. (2012). In *MIMS Online*. Retrieved from http://www.mimsonline.com.au

❖ MIMS has been treated as a reference work with no author. When there is no identifiable author in APA, in this instance, the title of the web page or printed chapter, moves into the author position
❖ Double quotations marks have been used in the in text reference because it is part of a wider source

Print journal article

In-text citation

(Stannard & Sanders, 2015)

Reference list

Stannard, C. R., & Sanders, E. A. (2015). Motivations for participation in knitting among young women. *Clothing and Textiles Research Journal*, *33*, 99-114.

❖ Volume numbers are italicised but issue numbers are not in italics. Where the page numbers in the entire volume run consecutively, do not use issue number after the volume number. Where there is no volume number, the year can double up as the volume number. It would then be written *2010*(45) with the year in italics to denote it taking the place of the volume number

Print journal article – no author

In-text citation

.....as in ("New Baltic Icebreakers", 2005)

Reference list

New Baltic icebreakers under construction at Baltiyski Zavod. (2005). *Naval Architect*, *(July/August),* 32-34.

> ❖ For articles with no author, use a short title with capitalisation and enclosed in quotation marks in the in-text citation

Journal supplements

In-text citation

(Tsao, Hung & Tang, 2016, p. S3)   OR   As confirmed by Tsao, Hung and Tang (2016, p. S3)...

Reference List

Tsao, F. W., Hung, K. Y. & Tang, C.H. (2016). OR08: The economic and clinical burden of malnutrition in patients with end-stage renal disease receiving dialysis. *Clinical Nutrition, 35*(Supplement 1), S3-S4. doi.org/10.1016/S0261-5614(16)30347-3

> ❖ Replace issue number with supplement letter or number e.g. Supplement A or Supplement 3
> ❖ If no DOI use Retrieved from followed by the URL

News sources

Newspaper or Magazine article - print

In-text citation

(Urbina, 2015)   OR   ("Crimes aboard a scofflaw ship", 2015)

Reference list

Urbina, I. (2015, July 18). Crimes aboard a scofflaw ship: The Dona Liberta offers case study in misconduct across the world's seas. *International New York Times*. p. 1.

> ❖ For articles with no author shorten the title with capitalisation and enclose in quotation marks in the in-text citation. For more information click on Author variations

Newspaper or Magazine article - electronic

In-text citation

Beilfuss and Terlep (2015) claimed that....

Reference list

Beilfuss, L., & Terlep, S. (2015, October 10). Business news: Yahoo, NHL curb fantasy sport play. *Wall Street Journal*. Retrieved from http://search.proquest.com.dbgw.lis.curtin.edu.au/docview/1720957794?accountid=10382

> ❖ If an article appears on discontinuous pages, give all page numbers and separate numbers with a comma e.g. pp. B4, B5, B8-9

Press release - print

In-text citation

(Watersmith, 2000)

Reference list

Watersmith, C. (2000, March 1). *BHP enters new era* [Press release]. Melbourne, VIC: BHP Limited.

❖ Include the full date of publication for press releases

Press release - electronic

In-text citation

(New Zealand Government, 2012)

Reference list

New Zealand Government. (2012, May 31). *Earthquake recovery strategy launched* [Press release]. Retrieved from
http://www.beehive.govt.nz/release/earthquake-recovery-strategy-launched

❖ Include the full date of publication for press releases

Social media

Blog post

In-text citation

 (Curtin Library, 2015)

Reference list

Curtin Library. (2015, November 6). Suggestion: Library closing message [Blog post]. Retrieved from
http://blogs.curtin.edu.au/library/news-events/suggestion-library-closing-message/

❖ If the author's name is not available, provide the screen name
❖ Titles for items in online communities are not italicised
❖ Include the full URL

Blog comment

In-text citation

(JW, 2015)

Reference list

JW. (2015, November 7). Re: Suggestion: Library closing message [Blog comment]. Retrieved from
http://blogs.curtin.edu.au/library/news-events/suggestion-library-closing-message/

❖ If the author's name is not available, provide the screen name
❖ Titles for items in online communities are not italicised
❖ Include the full URL

Email discussion list

In-text citation

(cindiann, 2009)   OR   (Anderson, 2005)

Reference list

cindiann. (2009, July 23). Re: Recommended photography books [Online discussion group comment]. Retrieved from http://www.flickr.com/groups/365libs/discuss/72157621780867836

Anderson, O. (2005, June 2). Re: Psychology of terrorism [Electronic mailing list message]. Retrieved from http://archives.econ.utah.edu/archives/theory-frankfurt-school/2005w22/msg00000.htm

- ❖ If the author's name is not available, provide the screen name
- ❖ Titles for items in online communities are not italicised
- ❖ Include the full URL

Facebook

In-text citation

 (When I was your age, Pluto was a planet, 2009)   OR   (Nonja, n.d.)

Reference list

When I was your age, Pluto was a planet. [ca. 2009]. In Facebook [Group page]. Retrieved December 16, 2009, from http://www.facebook.com/group.php?gid=2207893888

Nonja. (n.d.). In Facebook [Fan page]. Retrieved March 17, 2010, from http://www.facebook.com/pages/Nonja/190010092116

- ❖ If date can be reasonably approximated use ca for "circa" [ca. 2009]. If the date is unknown use n.d. for "no date"
- ❖ Use the group name for a group page in the in-text citation
- ❖ Describe the source type inside square brackets e.g. [Fan page]

Instagram

In-text citation

(libechillbro, 2013)

Reference list

libechillbro. (2013, April 18). Root beer floats are in honor of National Library Week… [Instagram post]. Retrieved from https://instagram.com/p/5pjGjvjTH6/

- ❖ Provide the author's screen name in square brackets (if only the screen name is known, provide it without brackets)
- ❖ handle. (Year, month day posted). First several words of Instagram post (if any)... [Instagram post]. Retrieved from URL

Twitter

In-text citation

(Jackman, 2015)

Reference list

Jackman, H. (2015, November 12). At the dentist ... This is the BEFORE I found out I was having a tooth pulled photo [Tweet]. Retrieved from https://twitter.com/RealHughJackman/status/664800426961870849

- ❖ Provide the author's screen name in square brackets (if only the screen name is known, provide it without brackets)
- ❖ Provide the year, month, and day for items that have a specific date associated with them, such as status updates, tweets, photos, and videos; otherwise, provide only the year

Other Sources

Bible and other classic works

In-text citation

The researchers consulted the Bible (King James Version) to provide items for the development of their religious values assessment. **OR**

The Bible enumerates these virtues: "And now these three remain: faith, hope and love. But the greatest of these is love" (1 Cor. 13:1 New International Version).

Reference list - No reference list entry is required

- ❖ Generally "the classics" are works that are thousands of years old
- ❖ For your first in-text citation, whether it is general or a direct quote or paraphrase, identify the version you used, if that is relevant
- ❖ You do not need to repeat the version name in subsequent references
- ❖ Reference list entries are not required when you cite ancient Greek and Roman works or classical religious works

Brochure, Fact sheet, Pamphlet - print

In-text citation

 (Southern Cross University, 2008)

Reference list

Southern Cross University. (2008). *Copyright and you: A guide for staff* [Brochure]. Lismore, NSW: Author.

- ❖ If the author of the pamphlet is also the publisher substitute Author for the publisher's name.
- ❖ If there is no date of publication, use the abbreviation n.d.
- ❖ If there is no city or location identified for the publisher, use the abbreviation n.p.

Brochure, Fact sheet, Pamphlet - electronic

In-text citation

 (Department of Health, 2015)

Reference list

Department of Health. (2015). *The flu and you* [Brochure]. Retrieved from
http://www.health.gov.au/internet/main/publishing.nsf/Content/1C33C010A07D32D8CA257E35007F
692B/$File/flu-brochure.pdf

U.S. Department of Health and Human Services. (2014). *The Affordable Care Act and African Americans*
[Fact sheet]. Retrieved from
http://www.hhs.gov/healthcare/facts/factsheets/2012/04/aca-and-african-americans04122012a.html

- ❖ If the author of the pamphlet is also the publisher substitute Author for the publisher's name
- ❖ If there is no date of publication, use the abbreviation n.d.

Computer software

In-text citation

We used the Obscure Reference Generator (Version 2.1; Esolang, 2014) and Version 1.0 of Customized Synergy (2014) to complete our work.

Reference list

Customized Synergy (Version 1.0) [Computer software]. (2014). Retrieved from http://customizedsynergy.com

Esolang, A. N. (2014). Obscure Reference Generator (Version 2.1) [Computer software]. Washington, DC: E & K Press.

- ❖ The name of the program is not italicised
- ❖ A reference is not necessary for standard software e.g. Microsoft Word, Java, Adobe Photoshop etc.; use only for specialised software
- ❖ When the program is mentioned use the version number
- ❖ Video games are software

Data set

In-text citation

(U.S. Department of Education, National Center for Education Statistics, 2011)

Reference list

U.S. Department of Education, National Center for Education Statistics. (2011). *IPEDS enrolment survey* [Data file]. Retrieved from http://nces.ed.gov/forum/datamodel/eiebrowser/datasets.aspx

- ❖ Do italicise the title of the data set

Mobile apps – Group or company author

In-text citation

(Skyscape, 2013)

Reference list

Skyscape. (2013). Skyscape Medical Resources (Version 1.17.42) [Mobile application software]. Retrieved from http://itunes.apple.com

- ❖ The date is the year the version you used was released
  Rightsholder, A. A. (year). Title of Software or Program (Version number) [Mobile application software]. Retrieved from http://xxxxx
- ❖ The rightsholder may be an individual but is often a group or company

Mobile apps – individual author

In-text citation

Sillmann (2015) gives suggestions…

Reference list

Sillmann, T. (2015). Writers App Basic (Version 2.1.5) [Mobile application software]. Retrieved from http://writersapp.thomassillmann.de/

- ❖ The date is the year the version you used was released
  Rights holder, A. A. (year). Title of Software or Program (Version number) [Mobile application software]. Retrieved from http://xxxxx
- ❖ The rights holder may be an individual but is often a group or company

Personal communication

In-text citation

P. M. Walker (personal communication, April 18, 2015)   OR   (T. S. Reed, personal communication, September 20, 2014)

Reference list - Personal communications are **not** included in the Reference List

- ❖ Personal communications may be private letters, personal interviews, telephone conversations, some electronic communications e.g. e-mail or message from non-archived discussions groups or electronic bulletin boards
- ❖ Cite in text only. Give the initials as well as the surname of the communicator and provide as exact a date as possible

Report – Nongovernment organisation

In-text citation

(Kenney, Cook, & Pelletier, 2009) **OR**

(World Health Organization [WHO], 2017) and for subsequent citations use (WHO, 2017)

Reference list

Kenney, G. M., Cook, A., & Pelletier, J. (2009). Prospects for reducing uninsured rates among children: How much can premium assistance programs help? Retrieved from Urban Institute website: http://www.urban.org/url.cfm?ID=411823

World Health Organization. (2017). *World Health Statistics 2017: Monitoring health for the SDGs*. Retrieved from http://apps.who.int/iris/bitstream/10665/255336/1/9789241565486-eng.pdf?ua=1

- ❖ For a print report reference like a book, replace the URL with the location and name of the publisher
- ❖ Note that when the author is also the publisher, the word Author is used (see Publication details)
- ❖ Include the name of the publishing organisation in the retrieval information when the publisher is not identified as the author

Author Variations

No author

In-text citation

(*Regional perspectives on aid for trade*, 2014)   OR   The book *Regional perspectives on aid for trade* (2014)...

Reference list

Regional perspectives on aid for trade. (2014). Paris, FR: Organisation for Economic Cooperation and
    Development.

- ❖ Use the title in place of the author in the in-text and in the reference list
- ❖ Shorten title if too long

Single author

In-text citation

(Fleer, 2015, p.5)   OR   Fleer (2015, p. 5) claimed that...

Reference list

Fleer, M. (2015). *Science for children*. Cambridge, UK: Cambridge University Press.

Two authors

In-text citation

(Samson & Gloet, 2016)   OR   Samson and Gloet (2016) found that...

Reference list

Samson, D., & Gloet, M. (2016). *Innovation and entrepreneurship: Creating new value*. South Melbourne, VIC:
    Oxford University Press.

- ❖ List both authors in every citation
- ❖ Spell 'and' if it forms part of the text in the in-text citation

Three – five authors

In-text citation

(Doyle, MacGregor, & McEachern, 2015)   OR

Doyle, MacGregor, and McEachern (2015) found that...

Subsequent citations
(Doyle et al., 2015)   OR   Doyle et al. (2015) suggested that...

Reference list

Doyle, T., MacGregor, S., & McEachern, D. (2015). *Environment and politics* (4th ed.). Milton Park, UK:
    Routledge.

- ❖ Cite all authors the first time the reference is used
- ❖ In subsequent citations, include only the surname of the first author followed by et al.

Six – seven authors

In-text citation

(Lilienfeld et al., 2014)   OR   Lilienfeld et al. (2014) claimed that...

Reference list

Lilienfeld, S., Lynn, S. J., Namy, L. L., Woolf, N. J., Jamieson, G., Marks, A., & Slaughter, V. (2014). *Psychology: From inquiry to understanding* (2nd ed.). Melbourne, VIC: Pearson Australia.

- ❖ Cite only the surname of the first author followed by et al.

Eight or more authors

In-text citation

(Shields et al., 2016) OR   Shields et al. (2016) claimed that...

Reference list

Shields, J., Brown, M., Kaine, S., Dolle-Samuel, C., North-Samardzic, A., McLean, P., . . . O'Leary, P. (2016). *Managing employee performance and reward: Concepts, practices, strategies* (2nd ed.). Port Melbourne, VIC: Cambridge University Press.

- ❖ Cite only surname of the first author by followed by et al.
- ❖ For works with 8 or more authors, list the first 6 authors followed by 3 full stops (. . .) then the last author's name in the reference list

Multiple authors for the same information

In-text citation

Curtin is a leading Australian university with domestic and international campuses. It is named after John Curtin, the 14th prime minister of Australia (Adams, 2013; Black & Smith, 2012; Hayward, 2014)

Reference list

Include all authors in the reference list as per other examples

- ❖ Separate authors in alpha order with a semi colon within the same parenthesis

Multiple works - same author, different year

In-text citation

(Bull, 2010, 2016)   OR   According to Bull (2013, 2015)...

Reference list

Bull, M. (2013). *Governing the heroin trade: From treaties to treatment*. Retrieved from http://CURTIN.eblib.com.au/patron/FullRecord.aspx?p=438571

Bull, M. (2015). *Punishment and sentencing: Risk, rehabilitation and restitution*. Retrieved from http://CURTIN.eblib.com.au/patron/FullRecord.aspx?p=1985919

- ❖ Order chronologically in the reference list

Multiple works - same author, same year

In-text citation

(Abraham, 2014a, 2014b)   OR   According to Abraham (2014a, 2014b)…

Reference list

Abraham, A. (2014a). *Performance appraisal*. Retrieved from
   http://CURTIN.eblib.com.au/patron/FullRecord.aspx?p=1640286

Abraham, A. (2014b). *Project planning and management: An aspect of development*.
   Retrieved from http://CURTIN.eblib.com.au/patron/FullRecord.aspx?p=1640316

   ❖ Use a, b, c to differentiate between works by the same author in the same year. This only applies when
      all author names appear in the same order
   ❖ Order alphabetically by title in the reference list

Multiple works - same lead author plus other authors, same year

Reference List

Marewski, J. N., Gaissmaier, W., & Gigerenzer, G. (2010). Good judgments do not require complex cognition.
   Cognitive Processing, 11, 103–121. doi:10.1007/s10339-009-0337-0

Marewski, J. N., Gaissmaier, W., Schooler, L. J., Goldstein, D. G., & Gigerenzer, G. (2010). From recognition to
   decisions: Extending and testing recognition-based models for multi-alternative inference. *Psychonomic
   Bulletin & Review*, 17, 287–309. doi:10.3758/PBR.17.3.287

In-text citation

The first in-text citations to each of these articles would be as follows:

   (Marewski, Gaissmaier, & Gigerenzer, 2010)
   (Marewski, Gaissmaier, Schooler, Goldstein, & Gigerenzer, 2010)

For subsequent in-text citations we would abbreviate works with three or more authors to the first author
name plus *et al*. However, doing so here would produce two Marewski et al. (2010) citations. Spell out as many
names as necessary in the subsequent citations to tell the two apart:

   (Marewski, Gaissmaier, & Gigerenzer, 2010)
   (Marewski, Gaissmaier, Schooler, et al., 2010)

Notice that for the first reference, this means that all citations to this source will include all three names. For
the second reference, the two remaining names can be abbreviated to et al. (Note, however, that if only one
name remains to distinguish the references, that name must be spelled out with all the rest because et al. is
plural—it cannot stand for only one name.

Different authors same surname

In-text citation

(M. Johnson, 2015)   OR   M. Johnson (2015) states...
(V. Johnson, 2015)   OR   According to V. Johnson (2015)...

Reference list

Johnson, M. (2015). *Paramedic principles and practice ANZ*. Chatswood, VIC: Elsevier Publishing.

Johnson, V. (2015). *The streets of Papunya: The re-invention of Papunya painting*. Sydney, NSW: New South Publishing.

    ❖   Include initial in citation to avoid confusion regardless of year

"With" reference

In-text citation

Ransom (2009)

Reference list

Ransom, J. (with Cormack, C., & Blake, R.). (2009). How hard can it be?: Developing in Open Source. *Code4Lib Journal*, (7). Retrieved from http://journal.code4lib.org/articles/1638

    ❖   In text citation refers to the primary (main) author only
    ❖   If authors are listed with the word with, include them in the reference within brackets

Authors citing other authors - book

In-text citation

... including neuralgia (Carini & Hogan, as cited in Thibodeau & Patton, 2002, p. 45)

OR Carini and Hogan's study (as cited in Thibodeau & Patton, 2002, p. 45)

Reference list

Thibodeau, G. A., & Patton, K. T. (2002). *The human body in health and disease* (3ʳᵈ ed.). St. Louis, MO: Mosby.

    ❖   In text, name the original authors (primary source) and provide the citation for the secondary source (the source you read)
    ❖   In your reference list, provide a reference for the source you read (secondary source)

Authors citing other authors - journal

In-text citation

Walker and Moscardo discussed whale populations (as cited in Kessler, Harcourt, & Heller, 2013)

Reference list

Kessler, M., Harcourt, R., & Heller, G. (2013). Swimming with whales in Tonga: Sustainable use or threatening process? *Marine Policy*, *39*, 314-316. http://dx.doi:10.1016/j.marpol.2012.12.013

    ❖   In text, name the original authors (primary source) and provide the citation for the secondary source (the source you read)
    ❖   In your reference list, provide a reference for the source you read (secondary source)

What is a DOI?

The **Digital Object Identifier (DOI®)** System is used to uniquely identify objects in the digital environment, for example a journal article, ebook, or data set.

The online environment is inherently unstable, and information about a digital object, including its location, may change over time. The DOI name will not change, thus **the DOI provides a persistent link to the object.**

This DOI pinpoints a specific article among all those published electronically, by all publishers. You can type the DOI directly into a catalogue, database, or search engine.

An example of a DOI is: **10.1016/j.enpol.2009.06.014**.

You can also turn the DOI into a link you can look up on the internet by adding the prefix http://dx.doi.org/ to the DOI number. This is called a resolved DOI. An example is **http://dx.doi.org/10.1016/j.enpol.2009.06.014**

The DOI can be expressed as either doi:10.1037/rmh0000008 or http://dx.doi.org/10.1037/rmh0000008 however, you must be consistent and retain the same format throughout your reference list.

Publication Details

No date of publication - Use 'n.d.' for the year in the citation and reference list.

   Example: Author. (n.d.). For same author with multiple citations use e.g.
                    Smith, J. (n.d.-a)
                    Smith, J. (n.d.-b)

Approximate date - Precede the year with ca for circa

         Example: (ca. Year)

Author the same as the publisher - Replace the name of the publisher with the word author

         Example: Author name. (Year). Title. Place of publication: Author

Place of publication - For places in Australia or the United States: Follow the place of publication by the postal abbreviation for the state. For other places: Use the name (or abbreviation) of the country.

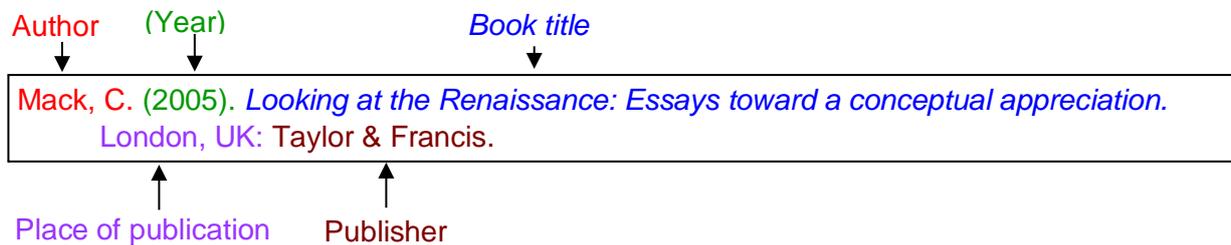   **Examples**: Melbourne, VIC: Berlin, Germany: Los Angeles, CA:

No place of publication - Only required for printed materials that are not journals. If a book does not have a place of publication, use 'n.p.' to indicate no place.

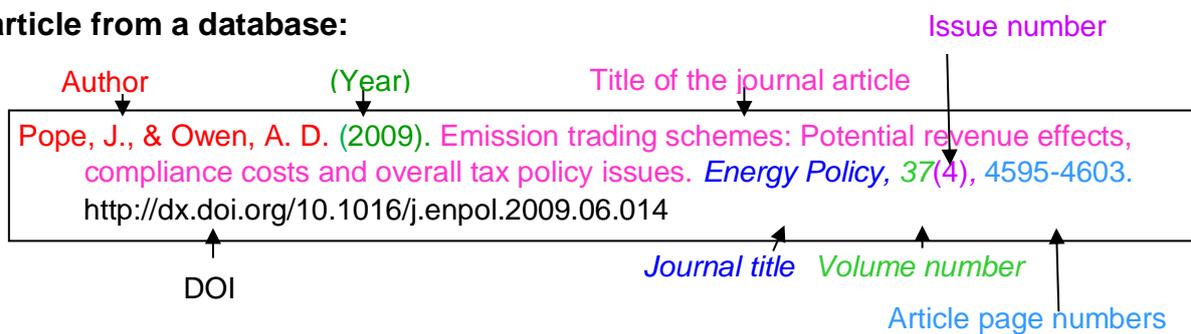   **Example**: Author. (Year). *Title*. n.p.: Publisher.

Elements of a Reference

A reference or citation consists of elements that allow the reader to trace the original book, article or website you have consulted and cited.
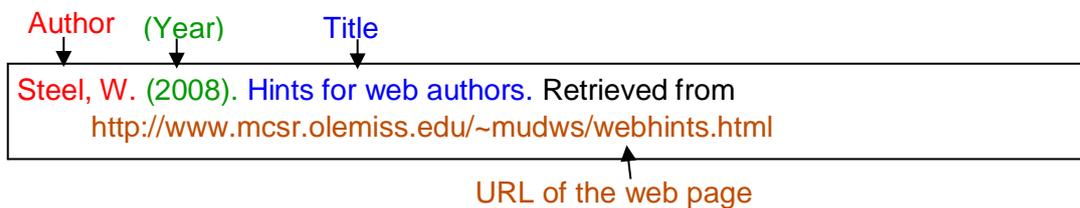
Book:

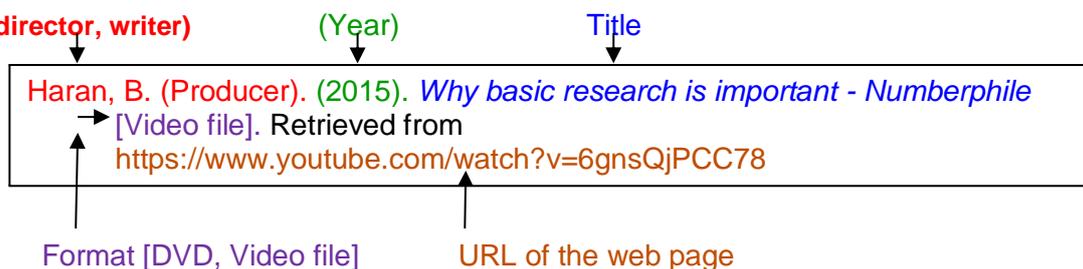Author   (Year)   Book title

Mack, C. (2005). *Looking at the Renaissance: Essays toward a conceptual appreciation.*
London, UK: Taylor & Francis.

Place of publication   Publisher

Journal article from a database:

Issue number

Author   (Year)   Title of the journal article

Pope, J., & Owen, A. D. (2009). Emission trading schemes: Potential revenue effects,
compliance costs and overall tax policy issues. *Energy Policy, 37*(4), 4595-4603.
http://dx.doi.org/10.1016/j.enpol.2009.06.014

DOI   *Journal title*   *Volume number*

Article page numbers

Web Page:

Author   (Year)   Title

Steel, W. (2008). Hints for web authors. Retrieved from
http://www.mcsr.olemiss.edu/~mudws/webhints.html

URL of the web page

Online Multimedia:

Primary contributors
(Producer, director, writer)   (Year)   Title

Haran, B. (Producer). (2015). *Why basic research is important - Numberphile*
[Video file]. Retrieved from
https://www.youtube.com/watch?v=6gnsQjPCC78

Format [DVD, Video file]   URL of the web page

Page Numbers, Quoting & Paraphasing

When directly quoting, quotation marks must be placed around the quote and the relevant page number must be given, e.g. (Fleer 2015, p.5). Use p. for a single page and pp. for double pages.

For a quote with fewer than 40 words, incorporate the quote into the text and use double quotation marks.

If the quotation is 40 or more words use a free standing block of text:

1. start on a new line
2. indent the block about half an inch from the left
3. use double spacing
4. omit quotations marks

When **paraphrasing** the APA 6th manual (p.171) encourages you to provide page or paragraph numbers to help the reader locate the information. Use paragraph number for .html documents (e.g. Engineers Australia 2009, para.4)

NOTE: Some Schools require that you supply a page number when paraphrasing, so check with your lecturers for their expectations.